

## ARCHIVAL POLICY

### 1. Introduction

The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Regulations”) requires listed companies to disclose on its website all such events or information which has been disclosed to stock exchange(s) under Regulation 30 of the SEBI Regulations, and such disclosures shall be hosted on the website of the Company for a minimum period of five years and thereafter as per the archival policy of the Company, as disclosed on its website.

### 2. Scope

This policy covers all events or information which has been disclosed to Stock Exchange(s) under Regulation 30 of the SEBI Regulations.

### 3. Applicability and Legal Framework

The events or information which has been disclosed by the Company to the Stock Exchange(s) under Regulation 30 of the SEBI Regulations will be hosted on the website of the Company for a period of five years from date of its initial posting/ hosting. These disclosures may be removed / deleted from the website after expiry of five years from the aforementioned date.

Provided that the Audio recordings or video recordings, if any, of post earnings / or quarterly calls, by whatever name called, conducted physically or through digital means will be hosted on the website of the Company for a period of two years from date of its initial hosting. These recordings may be removed / deleted from the website after expiry of two years from the aforementioned date and thereafter, preserved as per the Policy for preservation of documents of the Company.

### 4. Dissemination of Policy

This Policy shall be hosted on the website of the Company.

